

PRESENTING *FREE* CAREER SEMINARS & WORKSHOPS

10:00 a.m., 11:00 a.m., and 12:00 p.m.

FINANCIAL SURVIVAL WORKSHOP

Presented by SPRINGBOARD

How am I going to pay my bills?
The power of paycheck planning
Surviving a layoff

8:00 a.m. to 12:00 p.m.

RESUME REVIEW

*Presented by the Department of Workforce Development
and the Employment Development Department.*

Have your resume reviewed by an Employment Specialist.

10:00 a.m., 11:00 a.m., and 12:00 p.m.

EFFECTIVE ON-LINE JOB SEARCH

Presented by the Employment Development Department

Hands on direction on how to maximize results
of on-line job searching.

10:00 a.m.

YOUR RESUME AND COVER LETTER

Presented by Toby Solórzano

What to include and exclude in the
resume and cover letter.

11:00 a.m.

THE INTERVIEW

Presented by Toby Solórzano

Questions you can and can't ask.

12:00 p.m.

WHAT MAKES YOUR RESUME STAND OUT

Presented by Toby Solórzano

Action verbs and accomplishments!

